



Event summaries: A guide for clinical immunology/allergy specialists using conformant software



What is an event summary?

An event summary is a clinical document you can upload to:

- provide information about a significant healthcare event (e.g. a new food allergy is confirmed); or
- indicate a change to their health status or condition (e.g. patient confirmed not allergic following a food or drug challenge).

In April 2020, there are already more than 1.6 million event summaries in My Health Record.

The information contained in an event summary should be in a format that can be understood by healthcare providers outside of your own organisation or practice. It should describe:

- the presentation of the even
- the assessment made
- the action taken

Who can upload an event summary?

An event summary is completed by healthcare providers who are not the patient's regular GP. A healthcare provider can upload an event summary to an individual's My Health Record using <u>conformant clinical software</u> (e.g. Genie).

The image below shows how allergies and adverse reactions entered into an event summary appear in a patient's My Health Record in the Medicines View. The source document can be clicked to open.

*					
Available medicines in this My Health Record - sorted by Date					
Caleb DERRINGTON	DoB 15 Jun 1933 (86y)	n 1933 (86y) SEX Male IHI 8003 6080 0004 5922			
		START O	F DOCUMENT		
My Health Reco	ord				
vailable medicine	s in this My Healt	h Record - sor	ted by Date		
View eavailable) with links Important: Some documer provided. This view should r For more information [Help] View generated on 14-Ma found in this record. Allergies and Adver Reactions Cashew nut, Sunny Pr Pat's Homebrand Suns Lillies - the flowers, Pr PENICILLINS, Phenoxymethylpenicil	y-2020 15:53 for medicine ts do not allow for a preview ot be wholly relied upon as y-2020 15:53 for medicine tse btector creen, anicillin, lin	ere more detailed inf; v of medicines or aller a complete record of in s, allergy and adverse <u>Medicines</u> to 14-May-2020 jo)	reactions found in this record. for medicine of medicine of the obtained. gies and adverse reactions information, medicines or allergies and adverse reactions information, medicines or allergies and adverse reactines found in this record. for med Click here for <u>Shared Health</u> <u>Summary</u> 25-Feb-2019 (a year ago) <u>Author: Own</u> <u>Own Organisation</u> tel:0730230000 <u>* More recent than the Discharge</u> <u>Summary</u>	and should be opened by the links ons information. icines, allergy and adverse reactions Click here for <u>Discharge</u> <u>Summary</u> 02-Apr-2017 (3 years ago) Author: Own Own Organisation tel:5555-6666	
[Back to top]	[>>] Next		[>] Last	[Help]	
All available Allergies and Adverse Reactions					
Course (Austra		Calledon (*			
Event Summary by Own Organisation	14-May-2020 (5 minutes a	go) Cashew nut	Anaphylaxis		

How to upload an event summary

The following steps assume that:

- 1) Your organisation (HPI-O) is registered to the My Health Record system
- 2) Your healthcare provider identifier (HPI-I) is linked into the organisation's system
- 3) Your software is connected to the My Health Record system
- 4) The patient's Individual Healthcare Identifier (IHI) has been validated in your system
- 5) The patient has a My Health Record.

The way an event summary is created depends on your clinical information system. However, document layout and fields are consistent across systems. The following views are taken from **Genie** software.

Step 1 – Open the My Health Record tab

Open the patient's local medical record and enter the clinical information/notes for the consultation.

Select the **My Health Record** icon to access the patient's My Health Record, then select the **My Health Record** tab.



Step 2 – Open the Event Summary screen

The **Documents List** is displayed.

Select the Create and Upload a New Document icon, then select Send an Event Summary.

👋 Mr Caleb Derrington (15/06/1	933) 4 Old Tenterfield Rd Paddys Flat 2469 (M: 0455555555) - Current User Charley Fletcher	- • •	
02:44 86 yrs 🗟 🎍 🧞 🖉 🔊 👹	🔍 🎃 📼 🕂 🧠 🔤 🎇 🛛 Add Cons 🗌 Edit Cons 🗌 Marked Canc	el Save	
Summary Notes Checklists/Script Archiv	e Obstetric Hx Social My Health Record	28	
Document List			
Filter			
Shared Health Summaries			
Discharge Summaries	Documents List		
Event Summaries	~		
Specialist Letters		~	
Referral Letters			
Medicare Documents		(AUCK)	
Prescribe & Dispense Docs			
Patient Created			
Date: Last 3 months From To			
Author Name or HPII		Debug	
Status: Approved 🗸		Send a S	hared Health Summary
Clear Filter		Send an	Event Summary
View Document List			
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	< >>		
Basic View NPDR View	Audit View Get Representative Get Patient Details		

Step 3 – Add your notes

Select **Import Last Consultation Notes** to populate the Event Details box with the consultation notes from the patient's local medical record. You can also add or edit the Event Details manually.

ASCIA recommends that allergy information is coded into the clinical software, rather than being added as free text in the notes section.

You can record current substances/agents that the patient is confirmed allergic to. You can also record an allergy that the patient has been confirmed NOT ALLERGIC to. For example, when the patient has passed a food or drug challenge. The correct standardised wording for this is shown in the example below.

Newly Identified Adverse Reactions	Manifestation
Penicillin – confirmed NOT ALLERGIC	Passed challenge test 27 May 2020 by Dr First name Surname

Tick/untick the items to include/not include in the event summary. Then click OK.

3	Event Summary					
Please record the changes which you was Document Name: ES_20200527 Event Details: Import Last Consultation Notes			An event su clinically sig ongoing car should not b communica	d to My Health Record: mmary is used to capture key health inforr inificant healthcare event that could be re e of an individual. It is not a complete he wholly relied upon, nor should it replac tion between healthcare providers.	nation about a Hevant to the alth summary and e direct	
Distant his Passed ch Confirmed	story of penicillin allergy (childhood). hallenge test 27 May 2020 by Dr William S d patient NOT ALLERGIC to penicillin. Hewly Identified Adverse Reactions	mith. Manifestation	Date	Immunisations		
✓ Per	nicillin - confirmed NOT ALLERGIC	Passed challenge test 27			^ ~	
		Medications		Cate	egory	
					~	

Step 4 – Check the information and send to My Health Record

Verify that the information in the event summary is correct. Then click **Send**.

100					
Mr Caleb DERRINGTON	Eve : N DoB 15 Jun 1933 (86y) SEX Ma	e nt Summary 27 May 2020 ale IHI 8003 6080 0004 !	5922		
	STAR	T OF DOCUMENT			
DUCITECTOD	00744				
DHSHESTOR	33141				
Author Phone Encounter Period	Author Phone Clinical immunology/allergy specialist details appear here				
Event Details					
Clinical Synopsis Description	on				
Distant history of penicillin allergy (childhood). Passed challenge test 27 May 2020 by Dr William Smith. Confirmed patient NOT ALLERGIC to penicillin.					
Adverse Reactions	6				
Adverse Reactions					
Substance/Agent	Manifestation		Reaction Type		
Penicillin - confirmed NOT ALLERGIC Passed challenge tes Smith		st 27 May 2020 by Dr William			
ADMINISTRATIVE DETAILS					
Dationt		Author			
Name	Mr. Calab DEBRINGTON	Author	Clinical Immunology/allergy		
Name	Male	Name	specialist details appear here		
Indigenous Status	Neither Aboriginal nor Torres Strait Islander	Organisation			

The Event Summary will appear as a new upload in the patient's My Health Record. The allergy information is displayed in the Medicines View of the Allergies and Adverse Reactions section. An event summary cannot be edited once it is uploaded to the My Health Record system; however, it can be superseded by a new version that replaces the original.

All available Allergies and Adverse Reactions				
Source/Author	Date	Substance/Agent	Manifestation(s)	
Event Summary by Own Organisation	27-May-2020 (4 minutes ago)	Penicillin - confirmed NOT ALLERGIC	Passed challenge test 27 May 2020 by Dr William Smith	

Using standardised wording

To help improve identification of a patient's current allergy status, ASCIA recommends the use of standardised wording particularly to confirm that a patient has been challenged and is no longer allergic to a substance (e.g. a food or medication).

To confirm a patient **is allergic**, use the following:

Substance	Manifestation
Name of allergen (e.g. egg) – confirmed ALLERGIC	Type of reaction (e.g. anaphylaxis)

To confirm a patient is no longer allergic, use the following:

Substance	Manifestation
Name of allergen (e.g. penicillin) – confirmed NOT ALLERGIC	Passed challenge test (date and specialist name)

Additional information to consider including in your specialist letters

A <u>shared health summary</u> is another type of clinical document authored by a GP that may be available in a patient's My Health Record. Depending on when it was authored, it may contain out-of-date allergy information. You can alert the GP to the potential conflicting information when you write your specialist letter.

If the GP is the author of an old shared health summary with out-of-date information about the patient's allergy status relating to the patient's allergy information in your letter, you could also encourage the GP to delete the out-of-date shared health summary, which will remove the conflicting allergy information for that particular allergen.

ASCIA recommends you use this, or similar wording, to communicate this information in your letter:

This patient has been confirmed as ALLERGIC to X,Y and confirmed NOT ALLERGIC to Z. Please update your local clinical records accordingly. If you use My Health Record for your patients, please consider uploading an updated shared health summary for this patient to ensure allergy information is accurate. Where there is an old shared health summary with conflicting allergy information to that stated in this letter, you may wish to delete that document if you are the author.

Further information and support

There are a range of <u>clinical software demonstrations</u> and <u>summary sheets</u> available on the My Health Record <u>website</u> that show how to create and upload an event summary in different clinical software products.

For general enquiries about registering or using My Health Record, contact the My Health Record Helpline on **1800 723 471** and select option 2.

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